



## PECB Certified ISO 45001 Lead Auditor

Master the Audit of Occupational Health and Safety Management System (OH&S MS) based on ISO 45001

### Why should you attend?

ISO 45001 is the first global Occupational Health and Safety Management System standard that replaces OHSAS 18001. The ISO 45001 Lead Auditor training enables you to develop the necessary expertise to perform an Occupational Health and Safety Management System (OH&S MS) audit by applying widely recognized audit principles, procedures and techniques. During this training course, you will acquire the knowledge and skills to plan and carry out internal and external audits in compliance with ISO 19011 and ISO/IEC 17021-1 certification process.

Based on practical exercises, you will be able to master audit techniques and become competent to manage an audit program, audit team, communication with customers, and conflict resolution.

After acquiring the necessary expertise to perform this audit, you can sit for the exam and apply for a “PECB Certified ISO 45001 Lead Auditor” credential. By holding a PECB Lead Auditor Certificate, you will demonstrate that you have the capabilities and competencies to audit organizations based on best practices.



## Who should attend?

- Auditors seeking to perform and lead Occupational Health and Safety Management System (OH&S MS) certification audits
- Managers or consultants seeking to master an Occupational Health and Safety Management System audit process
- Individuals responsible for maintaining conformance with OH&S MS requirements
- Technical experts seeking to prepare for an Occupational Health and Safety Management System audit
- Expert advisors in Occupational Health and Safety Management

## Course agenda

Duration: 5 days

### Day 1 | Introduction to Occupational Health and Safety Management Systems (OH&S MS) and ISO 45001

- Course objectives and structure
- Standard and regulatory frameworks
- Certification process
- Fundamental concepts and principles of OH&S
- Occupational Health and Safety Management System (OH&S MS)

### Day 2 | Audit principles, preparation and launching of an audit

- Fundamental audit concepts and principles
- Audit approach based on evidence and risk
- Initiating the audit
- Stage 1 audit
- Preparing the stage 2 audit (on-site audit)

### Day 3 | On-site audit activities

- Stage 2 audit
- Communication during the audit
- Audit procedures
- Creating audit test plans
- Drafting audit findings and non-conformity reports

### Day 4 | Closing the audit

- Audit documentation and quality review
- Closing the audit
- Evaluating action plans by the auditor
- Beyond the initial audit
- Managing an internal audit programme
- Competence and evaluation of auditors
- Closing the training

### Day 5 | Summary & Exercises Certification Exam





## Learning objectives

- Understand the operations of an Occupational Health and Safety Management System (OH&S MS) based on ISO 45001
- Acknowledge the correlation between ISO 45001 and other standards and regulatory frameworks
- Understand an auditor's role in planning, leading and following-up on a management system audit in accordance with ISO 19011
- Learn how to interpret the requirements of ISO 45001 in the context of an OH&S MS audit

## Examination

Duration: 3 hours

The "PECB Certified ISO 45001 Lead Auditor" exam fully meets the requirements of the PECB Examination and Certification Programme (ECP). The exam covers the following competency domains:

- |                 |  |
|-----------------|--|
| <b>Domain 1</b> | Fundamental principles and concepts of an Occupational Health and Safety Management System (OH&S MS) |
| <b>Domain 2</b> | Occupational Health and Safety Management System (OH&S MS)   |
| <b>Domain 3</b> | Fundamental audit concepts and principles  |
| <b>Domain 4</b> | Preparation of an ISO 45001 audit  |
| <b>Domain 5</b> | Conducting an ISO 45001 audit  |
| <b>Domain 6</b> | Closing an ISO 45001 audit   |
| <b>Domain 7</b> | Managing an ISO 45001 audit program  |



## Certification

After successfully completing the exam, you can apply for the credentials shown on the table below. You will receive a certificate once you comply with all the requirements related to the selected credential.

For more information about ISO 45001 certifications and the PECB certification process, please refer to the [Certification Rules and Policies](#).

Credential	Exam	Professional experience	OHSMS audit experience	Other requirements
<b>PECB Certified ISO 45001 Provisional Auditor</b>	PECB Certified ISO 45001 Lead Auditor exam or equivalent	None	None	Signing the PECB Code of Ethics
<b>PECB Certified ISO 45001 Auditor</b>	PECB Certified ISO 45001 Lead Auditor exam or equivalent	<b>Two years:</b> One year of work experience in OH&S management	Audit activities: a total of 200 hours	Signing the PECB Code of Ethics
<b>PECB Certified ISO 45001 Lead Auditor</b>	PECB Certified ISO 45001 Lead Auditor exam or equivalent	<b>Five years:</b> Two years of work experience in OH&S management	Audit activities: a total of 300 hours	Signing the PECB Code of Ethics

### Contact Us to Register or Click Here!

**Promotion for every 2nd and 3rd Pax (Limited Period Only):**

1st Pax at Original Price	-	S\$ 2100.00 (incl GST)
2nd Pax at 10% Off	-	S\$ 1890.00 (incl GST)
3rd Pax at 15% Off	-	S\$ 1785.00 (incl GST)



# CONCORD ASSOCIATES PTE LTD

Management Consultants for Occupational Safety & Health (Since 1982)

PECB Certified ISO 45001 Lead Auditor Course

Registration Form

Company Name (to be billed): \_\_\_\_\_

Company Address: \_\_\_\_\_  
 \_\_\_\_\_ S( \_\_\_\_\_ )  
 \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Number: (O) \_\_\_\_\_ (HP) \_\_\_\_\_ (F) \_\_\_\_\_

Course Venue: 8 Boon Lay Way, #03-08, 8@Tradehub 21, S(609964)

Preferred Course Date: \_\_\_\_\_

Nature of Industry: \_\_\_\_\_

Email Address: \_\_\_\_\_

S/N	FULL NAME in BLOCK LETTERS (As in NRIC / PASSPORT)	GENDER (M/F)	[N]RIC NO. (For Singaporean or PR only) or [F]IN NO. (For Foreigner only)	[C]ONTACT NO. and/or [E]MAIL ADDRESS	DATE OF BIRTH (DD/MM/YYYY)	NATIONALITY	RESIDENTIAL STATUS (SP/SPR/NPR)	HIGHEST QUALIFICATION CERTIFICATE RECEIVED
1			[N]	[C]				
			[F]	[E]				
2			[N]	[C]				
			[F]	[E]				
3			[N]	[C]				
			[F]	[E]				
4			[N]	[C]				
			[F]	[E]				

PAYMENT MODE: ☐ CASH ☐ CHEQUE No: \_\_\_\_\_ Cheque Name: \_\_\_\_\_ Amount: S\$ \_\_\_\_\_

All cheque payments should be crossed and made payable to 'CONCORD ASSOCIATES PTE LTD'.

Please write the Company's Name, Course Title/Date & Applicants' Name(s) behind the cheque.

Cash or Cheque payment only.

### DECLARATION:

\*I/We hereby confirm that all information given in this application is accurate.

### CANCELLATION & WITHDRAWAL:

**NO** Withdrawal/Postponement/Cancellation/Refund will be given once the above applicant(s) is/are registered for this course.

### DISCLAIMER:

Concord Associates Pte Ltd reserves the right to **cancel/postpone** this course at short notice & at its absolute discretion without assigning any reason for such cancellation/postponements.

### ATTENDANCE:

**100%** attendance required.

### REQUIRED DOCUMENT(S): - To be attached during course registration.

1. A copy of applicant's NRIC **OR** Work Permit **OR** In-Principle Approval (IPA) Letter

### COURSE FEE (incl. of GST):

1st person: \$2100/pax

2nd person at 10% OFF: \$1890/pax

3rd person at 15% OFF: \$1785/pax

**Promotion!**

### COURSE LANGUAGE / TYPE / DURATION: (Please tick one.)

☐ ENGLISH / FULL-TIME / 40 hours for 5 Days

~ Day 1 to 4: 0900 to 1800; Day 5: 0900 to 1800 (incl. 3 hours 'Open Book' Assessment)

☐ ENGLISH / PART-TIME / 40 hours for 9 Evenings + 1 Saturday

~ 1st to 8th evenings : 1800 to 2200; 9th evening: 1800 to 2300;

10th day: 0900 to 1200 (3 hours 'Open Book' Assessment)

### FOR OFFICIAL USE ONLY:

Received Via: Email / Fax / Walk-in / Online

Processing Officer: \_\_\_\_\_

### FOR OFFICIAL USE ONLY:

Official Invoice No: \_\_\_\_\_

Total Course Fee: S\$ \_\_\_\_\_

### NAME / SIGNATURE / DATE / COMPANY STAMP (for company application only)

I hereby confirm that the above applicant(s) is/are able to communicate and write the language registered, and those who do not meet the requirements shall not be allowed to join in the class.